

**CITY OF GAHANNA  
LANDSCAPE BOARD  
ORGANIZATIONAL MEETING  
MINUTES – January 8, 2014**

**CALL TO ORDER:**

Mayor Rebecca Stinchcomb called the Organizational meeting of the Landscape Board to order on Wednesday, January 8, 2014 at 6:04 p.m. Gahanna City Hall.

**SWEARING IN OF NEWLY APPOINTED**

At this time, Mayor Stinchcomb administered the oath of office to Melissa Hyde and Mark DiGiando.

**ROLL CALL**

**Present:** Jane Allinder  
Mark DiGiando  
Melissa Hyde  
Ken Shepherd  
Matt Winger

In attendance from the City Administration were Mayor Stinchcomb and Troy Euton, Deputy Director Department of Parks & Recreation.

**ELECTION OF CHAIR**

Mayor Stinchcomb opened the floor for nominations of Chair.

Winger made a **MOTION** to nominate Melissa Hyde as Chair; seconded by DiGiando. No other nominations. **On roll call vote:** Winger, yes, Hyde, yes, Shepherd, yes, Allinder, yes, and DiGiando, yes. **The motion carried 5-0.**

**ELECTION OF VICE CHAIRPERSON**

Hyde opened the floor for nominations of Vice Chair.

Hyde made a **MOTION** to nominate Jane Allinder as Vice Chair; seconded by DiGiando. No other nominations. **On roll call vote:** Shepherd, yes, Allinder, yes, DiGiando, yes, Winger, yes, and Hyde, yes. **The motion carried 5-0.**

**ELECTION OF SECRETARY**

Hyde opened the floor for nominations of Secretary.

Hyde made a **MOTION** to nominate Mark DiGiando as Secretary; seconded by Winger. No other nominations. **On roll call vote:** Allinder, yes, DiGiando, yes, Winger, yes, Hyde, yes, and Shepherd, yes. **The motion carried 5-0.**

## **ESTABLISHING OF REGULAR LANDSCAPE BOARD MEETINGS**

Euton submitted the following dates for Landscape Board meetings:

January 8, 2014 – Organizational Meeting and Regular Meeting

April 2, 2014 – Regular Meeting

August 6, 2014 – Regular Meeting

November 5, 2014 – Regular Meeting

Allinder made a **MOTION** to adopt the 2014 Landscape Board meeting schedule; seconded by Shepherd. **On roll call vote:** Allinder, yes, Winger, yes, Hyde, yes, Shepherd, yes, and DiGiando, yes. **The motion carried 5-0.**

## **RULES OF OPERATION & PROCEDURE**

Euton stated that each year the Board must approve the Landscape Board Rules of Operation and Procedure.

Shepherd made a **MOTION** to adopt the Landscape Board Rules of Operation and Procedure; seconded by Winger. **On roll call vote:** DiGiando, Yes, Allinder, Yes, Hyde, yes, Shepherd, Yes, and Winger, Yes. **The motion carried 5-0.**

## **ADJOURNMENT**

There being no further business to come before the Landscape Board at this time, Shepherd made a **MOTION** to adjourn the Organizational meeting.

The Landscape Board meeting adjourned at 6:11 p.m.

Submitted by,

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Pam Crossmock, Administrative Assistant

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2014

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Melissa Hyde, Chair